## Contact details for Diocesan Safeguarding Advisers

| Diocese of<br>Aberdeen                      | Please ask your Parish Priest<br>for the contact number for<br>Marjory Booth |
|---|--|
| Diocese of<br>Argyll & Isles                | 07938 253133<br>(Tony Livesey)   |
| Diocese of Dunkeld                          | 07946 758202<br>John Smith   |
| Diocese of<br>Galloway                      | Please ask your Parish Priest<br>for the contact number for<br>Gerry McCabe  |
| Archdiocese of Glasgow                      | 07539 893396<br>Caterina O'Connor  |
| Diocese of<br>Motherwell                    | 07305 990460<br>Veronica McKenna   |
| Diocese of Paisley                          | 07939 486290<br>Mary Kearns  |
| Archdiocese of<br>St Andrews &<br>Edinburgh | 0131 623 8943<br>Emma Boothroyd  |



Scottish Catholic Safeguarding Service Telephone: 0141 332 7177

contact@scsafeguarding.org.uk

### **National Safeguarding Prayer**

Lord Jesus we praise you for calling us to the service of others.

We pray for a generosity of spirit to ensure the vulnerable are protected.

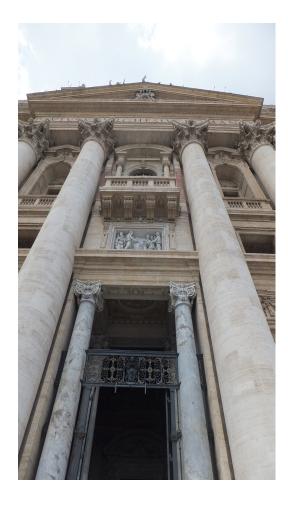
We pray for a compassionate heart so that we will reach out to those who are wounded by abuse.

We pray for courage and determination as we seek the safety of everyone in our parish communities.

We dedicate ourselves to this work of service and pray that you will help us to do your will at all times and in all places.



# Information for new Welcome Ministry Volunteers



Thank you for your interest in becoming a volunteer for the Welcome Ministry in your parish during COVID-19.

This leaflet will provide some important safeguarding information about your new role.

There are important steps you need to complete before starting as a volunteer in this role:

- Contact your Parish Priest to obtain an application form.
- If you are a current volunteer in your parish, working with children or vulnerable groups, please complete Application <u>Form A</u>.
- If you have never volunteered before. please complete Application Form B.
- Complete the online safeguarding training available on the SCSS website.
- Obtain more information from your parish co-ordinators about what you will be expected to do.

### Main duties of the Welcome Ministry:

- to be a welcoming face of the parish community
- to assist people to enter the Church safely
- to guide people to restricted seating areas in the church
- to assist people to exit the Church building safely
- to be aware that some people might wish to talk to you when they come to Church
- to be aware that some people might become distressed and need support, caused by their recent experience of isolation.

NB. The particular tasks will vary from church to church.

#### PLEASE BE ALERT

If anyone shares with you about:

- any harm they have suffered
- anyone known to them who has been harmed
- themselves being at risk in any way
- someone known to them being at risk.

Refer immediately to your Parish Priest or Parish Safeguarding Co-ordinator.

It might then be vitally important that you seek the advice of the Diocesan Safeguarding Adviser.

It is important that the individual is provided with support.

The Catholic Church in Scotland has a Mandatory Reporting Policy and all criminal allegations are reported to the statutory authorities.